

STUKELEY COMMUNICATION

We are keen that any queries and concerns are addressed as by the right people as soon as possible. Therefore, in order to make lines of communication clearer, staff emails are readily available. **Please note that there is an expectation around how these addresses are to be used by both families and staff.**

Teaching staff will check their emails every working day (that they are contracted) and endeavour to respond as soon as possible – this may not be on the same day the message is received. Due to teaching commitments and meetings, they are not in a position to access emails regularly and respond immediately – messages that require a more urgent response need ringing in. All staff may choose to, but are not expected to, reply to any messages after 5pm each day. The following table gives more detail as to suggested email content...

EMAIL ADDRESS	NATURE OF CONTACT:
office@stukeleymeadows.cambs.sch.uk	Admin, dates, events, general queries – CHILD ABSENCE NEEDS RINGING IN TO SCHOOL
head@stukeleymeadows.cambs.sch.uk	Whole school issues, leadership queries
rstephens@stukeleymeadows.cambs.sch.uk	FS/Year One team queries, ongoing concerns (plus class teacher role queries)
kpage@stukeleymeadows.cambs.sch.uk	Year Two/Three team queries, ongoing concerns (plus class teacher role queries)
nbarry@stukeleymeadows.cambs.sch.uk	Year Four/Five/Six team queries, ongoing concerns (plus class teacher role queries)
ajohnstone@stukeleymeadows.cambs.sch.uk	SENDCO liaison/requests/updates
gpriddle@stukeleymeadows.cambs.sch.uk	Family support liaison/requests/updates
kcawley@stukeleymeadows.cambs.sch.uk	FS queries over progress in class, child wellbeing updates (social and emotional)
cbooth@stukeleymeadows.cambs.sch.uk	FS queries over progress in class, child wellbeing updates (social and emotional)
rnaylor@stukeleymeadows.cambs.sch.uk	Year One queries over progress in class, child wellbeing updates (social and emotional)
ccooper@stukeleymeadows.cambs.sch.uk	Year One queries over progress in class, child wellbeing updates (social and emotional)
mwhatley@stukeleymeadows.cambs.sch.uk	Year One queries over progress in class, child wellbeing updates (social and emotional)
kpage@stukeleymeadows.cambs.sch.uk	Year Two queries over progress in class, child wellbeing updates (social and emotional)
mboswell@stukeleymeadows.cambs.sch.uk	Year Two queries over progress in class, child wellbeing updates (social and emotional)
ajohnstone@stukeleymeadows.cambs.sch.uk	Year Three queries over progress in class, child wellbeing updates (social and emotional)
lgavigan@stukeleymeadows.cambs.sch.uk	Year Three queries over progress in class, child wellbeing updates (social and emotional)
msmith@stukeleymeadows.cambs.sch.uk	Year Three queries over progress in class, child wellbeing updates (social and emotional)
nhorne@stukeleymeadows.cambs.sch.uk	Year Four queries over progress in class, child wellbeing updates (social and emotional)
ghill@stukeleymeadows.cambs.sch.uk	Year Four queries over progress in class, child wellbeing updates (social and emotional)
hwoolner@stukeleymeadows.cambs.sch.uk	Year Five queries over progress in class, child wellbeing updates (social and emotional)
tbradbury@stukeleymeadows.cambs.sch.uk	Year Five queries over progress in class, child wellbeing updates (social and emotional)
jpeake@stukeleymeadows.cambs.sch.uk	Year Six queries over progress in class, child wellbeing updates (social and emotional)
acampbell@stukeleymeadows.cambs.sch.uk	Year Six queries over progress in class, child wellbeing updates (social and emotional)